

26th Baltic Sea Parliamentary Conference

3-5 September 2017

PRACTICAL INFORMATION

<i>VENUE</i>	<p>Town Hall of the Free and Hanseatic City of Hamburg <i>Rathausmarkt 1, DE-20095 Hamburg</i></p> <ul style="list-style-type: none">- Plenary: Great Hall- Standing and Drafting Committee: Room 151- Secretariat Room: Phoenix Room
<p><i>ARRIVAL/ DEPARTURE AND LOCAL TRANSFERS</i></p> <p><i>see map attached</i></p>	<p>Participants are kindly requested to make their own arrangements for transportation from and to the airport. Hamburg Airport is well-connected to the center of town as well as the conference venue and hotels.</p> <p>Taxi fare is approximately EUR 20-25.</p> <p>The organisers will provide transportation from Scandic Hamburg Emporio hotel to the venues of meetings and cultural events. Transportation for participants accommodated at Steigenberger and Sofitel hotels departs from the Town Hall, as they are in direct vicinity. Please find a map outlining your path / bus route to the Town Hall attached.</p> <p>On the last day of the conference, airport shuttles will be provided at the times indicated in the conference programme.</p>
<p><i>HOTELS</i></p> <p><i>see map attached</i></p>	<p>Steigenberger Hotel Hamburg Heiligengeistbrücke 4, 20459 Hamburg</p> <p>Scandic Hamburg Emporio Dammtorwall 19, 20355 Hamburg</p> <p>Hotel Sofitel Hamburg Alter Wall Alter Wall 40, 20457 Hamburg</p>
<i>LUGGAGE</i>	<p>Luggage storage space is available in the main hall of the Town Hall. On the day of the departure, participants may bring their luggage to the Town Hall, where it will be stored until your departure.</p>
<i>REGISTRATION</i>	<p>Your conference badge and folder will be found in your hotel room.</p> <p>For those participants who did not book accommodation, there will be information and registration desks available on 3-5 September at the Town Hall.</p>

	<p>Registration and information desks will furthermore be available during all events at the conference venue. Participants are kindly asked to present their badges upon entry into the Town Hall. Member of staff will note your arrival.</p> <p>Participants are kindly asked to wear their badges throughout the event. If a badge is lost, please contact the organisers immediately.</p>
<i>DOCUMENTS</i>	<p>The draft resolution of the Conference will be sent to participants by the BSPC Secretariat. Programme updates and other relevant information will be distributed shortly before the event.</p> <p>All documents are available in English.</p> <p>Following the event, the final version of Conference papers will be published on www.bspc.net.</p>
<i>INTERPRETING</i>	<p>Simultaneous interpreting into the following languages will be provided in the plenary room:</p> <ul style="list-style-type: none"> Channel 0 – floor Channel I – English Channel II – German Channel III – a Scandinavian language Channel IV – Russian Channel V – Polish <p>The Drafting Committee and Standing Committee will have interpreting provided into English and Russian.</p>
<i>TAKING THE FLOOR</i>	<p>Participants who wish to take the floor during the event are kindly requested to fill out the request-for-the-floor cards. These cards will be provided in small stacks on the tables in the Grand Hall, where the plenary takes place. The floor will be given in the order that the request-for-the-floor cards are submitted.</p>
<i>FACILITIES</i>	<p>Computers, printers and copiers will be available at the Secretariat room.</p>
<i>INTERNET</i>	<p>Open Wi-Fi connection is available at the Town Hall.</p> <p>User: BSPC Password: Hamburg2017</p>
<i>CATERING</i>	<p>On Sunday, 3 September, a coffee break with snacks will be available to members of the Drafting Committee and Standing Committee.</p> <p>During the Conference, lunch for participants will be served in the rooms adjacent to the Great Hall.</p> <p>Coffee, tea and water will be readily available throughout the event.</p> <p>Vegetarians and persons with allergies are kindly asked to inform the organisers in advance by indicating the relevant information in the registration form.</p>

CONTACTS

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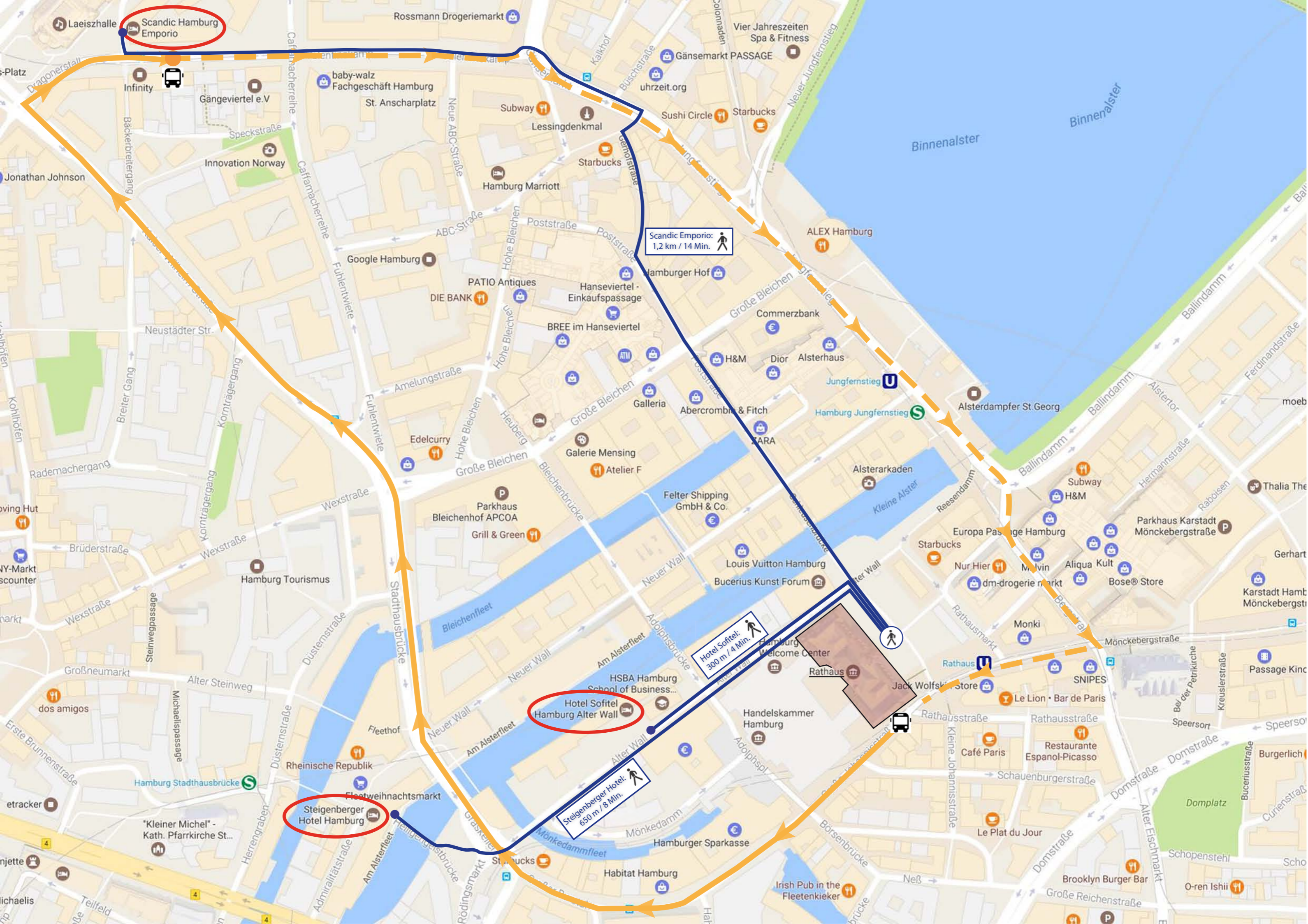
Brigitte Stein

Hotel and Registration

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Scandic Hamburg Emporio

Scandic Emporio:
1,2 km / 14 Min.

Hotel Sofitel
Hamburg Alter Wall

Steigenberger Hotel:
650 m / 8 Min.

Steigenberger
Hotel Hamburg